

Central Bedfordshire
Council
Priory House
Monks Walk
Chicksands,
Shefford SG17 5TQ



**Central
Bedfordshire**

please ask for Leslie Manning
direct line 0300 300 5132
date 20 March 2014

NOTICE OF MEETING

AUDIT COMMITTEE

Date & Time

Monday, 31 March 2014 9.30 a.m.

Venue at

Room 15, Priory House, Monks Walk, Shefford

Richard Carr
Chief Executive

To: The Chairman and Members of the AUDIT COMMITTEE:

Cllrs M C Blair (Chairman), D Bowater (Vice-Chairman), R D Berry,
Mrs B Coleman, N B Costin, D J Lawrence and A Zerny

[Named Substitutes:

Mrs J G Lawrence, A Shadbolt, M A Smith and N Warren]

All other Members of the Council - on request

**MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS
MEETING**

AGENDA

1. **Apologies for Absence**

To receive apologies for absence and notification of substitute Members.

2. **Minutes**

To approve as a correct record the minutes of the meeting of the Audit Committee held on 13 January 2014 (copy attached).

3. **Members' Interests**

To receive from Members any declarations of interest.

4. **Chairman's Announcements and Communications**

To receive any announcements from the Chairman and any matters of communication.

5. **Petitions**

To receive petitions from members of the public in accordance with the Public Participation Procedure as set out in Annex 2 of Part A4 of the Constitution.

6. **Questions, Statements or Deputations**

To receive any questions, statements or deputations from members of the public in accordance with the Public Participation Procedure as set out in Annex 1 of Part A4 of the Constitution.

Reports

Item	Subject	Page Nos.
7	Audit Plan To consider a report by Ernst & Young LLP which sets out how the company intends to carry out its responsibilities as the Council's auditor.	* 15 - 38
8	Audit Progress Report To consider a report from Ernst & Young LLP which provides an update on the progress made by the company in carrying out the Council's 2013-14 audits. The report also includes, as an appendix, a briefing document on issues which might have an impact on the Council, the	* 39 - 54

local government sector and the audits undertaken by Ernst & Young.

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| 9 | Housing Benefit & Council Tax Support Fraud | * 55 - 84 |
| | To consider a report which provides an update on the work of the Benefit Fraud Investigation Team. | |
| 10 | 2014-15 Audit Plan | * 85 - 98 |
| | To consider a report which presents the 2014-15 Audit Plan for review and approval. | |
| 11 | Internal Audit Progress Report | * 99 - 112 |
| | To consider an update on the progress of work by Internal Audit for 2013/14. | |
| 12 | Risk Update Report | * 113 - 118 |
| | To consider an overview of the Council's risk position as at March 2014. | |
| 13 | Tracking of Audit Recommendations | * 119 - 134 |
| | To consider a summary of high risk recommendations arising from the Internal Audit reports together with the progress made in their implementation. | |
| 14 | Audit Committee - Work Programme for 2014/15 | * 135 - 138 |
| | To consider the Committee's proposed work programme for 2014/15. | |